



USG PRIZES & GIFTS FORM

Use this form to record any prizes awarded at USG events or gifts purchased with USG funds.

Only undergraduate, activity fee paying students are eligible to receive any prizes or gifts purchased with USG funds.

Organization Name _____

Purchase Order # _____

Event: _____

Date of Event: _____

Location: _____

<u>Names of Recipients</u> (PLEASE PRINT)	<u>Prize or Gift</u>	<u>Value</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

_____/_____
Organization Treasurer's Signature Date

_____/_____
USG Treasurer's Signature Date

***Please return this form to the USG Business Office when completed.
Failure to do so will result in your budget being frozen.***