



THE UNITED STUDENTS GOVERNMENT

SUNY BUFFALO STATE

PAYMENT AGREEMENT CONTRACT

By this contract, the United Students Government Service Group Inc., and the stated organization,
_____ agree the following are to apply:

Performer/Vendor (Full Name):

Event:

Date(s):

**Agreement must be signed prior to engagement.*

Location:

Time(s):

Specifics:

Dollar Amount:

Employer Identification Number:

Permanent Address:

This contract must be signed by the Performer/Vendor and Organization Treasurer two weeks prior to the event. Contract must be submitted with W-9 form.

Payments will not be issued earlier than the day of the event. The organization is responsible for handing in all required documentation on time to the USG Business Office.

No checks shall be processed without the signature agreement of all parties. The USG Treasurer has the power to deny any payment contract.

By signing, all parties agree to the terms listed above and will be responsible for upholding them.

AGREED AND ACCEPTED

Organization Treasurer Date

Performer/Vendor Date
**Please follow up with the organization
PRIOR to the event to assure payment.*

USG Treasurer Date